

San Diego Central Library @ Joan A Irwin Jacobs Common
RENTAL FEE SCHEDULE

Space	Floor	4-hour Rental Fee Commercial/ Private Individuals	4-hour Rental Fee Not for Profit	1-hour Rental Fee Commercial/ Private Individuals	1-hour Rental Fee Not for Profit	Capacity	Square Footage
Neil Morgan Auditorium	1	\$2,040	\$1,716	\$510	\$429	300	5,000
Mary Hollis Clark Conference Center	1	\$292	\$219	\$73	\$55	46	688
Shiley Special Events Suite	9	\$2,900	\$2,137	\$725	\$534	500	3,500
Shiley Special Events Suite Add-On Spaces*							
Price Reading Room	8	\$2,000	\$1,500	\$500	\$375	120	2,000
Qualcomm Dome Terrace	9	\$1,690	\$1,267	\$422	\$317	129	900

* The Price Reading Room and Qualcomm Dome Terrace can only be rented in addition to renting the Shiley Special Events Suite, and can only be rented outside of [Central Library open hours](#).

DEPOSIT

A 50% non-refundable deposit is due upon booking the Neil Morgan Auditorium or the Shiley Special Events Suite (including any add-on spaces).

WEEKEND BOOKING

A flat rate of \$500 will be added to weekend (Friday and Saturday) rentals of the Shiley Special Events Suite.

Please Note

- A minimum rental rate of 4 hours will be charged for all rental spaces except the Mary Hollis Clark Conference Center. Rental time includes time used for load in through load out. Each additional hour, including extra load in or load out time, will be charged the hourly rate.
- Additional ancillary fees based on the Library's current fee structure may be charged depending on the event to recover after-hours expenses or costs (for example staffing, security, audio visual needs, and cleaning).
- Renters are required to use a caterer from the Library's Exclusive Caterers list.

For more information about our Special Event Spaces visit: www.sandiego.gov/public-library/central-library/special-events

Contact us at: centralevents@sandiego.gov

